

The logo features the letters 'QT' in a large, bold, black serif font. To the right of 'QT', the words 'Workplace Skills' are written in a smaller, bold, black sans-serif font. A red pushpin is pinned to the top left corner of the 'QT' letters, and a white paper-like shape is behind them.

# QT Workplace Skills

## Tech Talk Basics

### Did you know?

Last year, 10 percent of companies used video as part of the hiring process. This year, [42 percent of companies plan](#) to do so.

Today's employers are saving money and time by screening candidates via webcam interviews. Using video technology, companies are able to conduct job interviews to assess job candidates' qualifications as well as their [tech skills](#) and ability to communicate via video. Whether your students are job seekers or looking to move ahead in their careers, they need to [master the video skills](#) and tools of global communication. This activity will encourage students to get the tech talk basics they need to succeed.

### Do this...

- Ask them:  
*How is video communication useful in the workplace?*  
*Have you ever conducted business via a webcam?*  
*How would you feel about doing a video job interview?*
- View video.
- Distribute [Student Activity](#), review directions and complete.
- Discuss students' responses.
- Suggest students visit the CA Career Café and try [Call on Social Media](#).

### Get Real!

Have students work in pairs to practice and evaluate webcam interviewing. Encourage them to get and give feedback to improve their performances.